



CLAYDON & WHITTON PARISH COUNCIL

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CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 8 December 2025, 7pm held at Claydon and Barham Village Hall, Norwich Road,
Claydon, IP6 0DF

PRESENT: Cllrs: C Studd, C Cutler, S Heald, P Avis,
RFO: D Patel

CHAIRPERSON: Cllr C Studd

01 – Apologies for absences

G Cornish, S Price & S Wells

02 – Declaration of interest and local non-pecuniary interests

No declaration of interest.

03 – Minutes

12 December 2025 Parish Council minutes – Accepted & approved – signed by Chairman

04 - Public Forum

- Representative from the Pre School attended. New lease agreement between C&W PC/SCC/Pre School to be agreed – opening hours are 7.30am to 6.30pm with childcare between 8am and 6pm all year Monday to Friday excluding public holidays.
The pre-school is looking to extend their provision to allow from 4 months to end of reception, they have applied for funding from SCC to erect a new building on the site to accommodate this. This will require a separate agreement once funding has been secured.

05 – Reports

- SCC - <https://www.chrischambers.uk/helpcentre>
 - Cllr Chambers – in attendance
- BMSDC
 - Allotment land – see projects section 11
 - food waste bins being delivered week of 23/2/26 to 6/4/26. A description of foods to be put in will be with the bin there are also videos available to watch.
 - Blue bin will be specifically for cardboard and paper – no cross contamination
 - Green bin is for everything else recyclable – including glass and some plastic film
 - Rural support grant will not be available from April 26 – significant changes in funding available
- **Recreation ground –**
 - issue with small motorcycle causing issues and damage to the land. Please can we be respectful of the community and not drive on the recreation ground.

- Fun Day on Monday 5 May 2026 – some additional funding requested. To be discussed at next meeting
- **Community centre**
 - Funding as agreed in December meeting of £50k to enhance the community centre from PC funds. Clerk to contact Grantscape to confirm requirement of grant funding for the roofing works – grant applied for is £44,330.
 - Quote requested for the removal of trees on the footway – confirmation is awaited from the school, as the Trust is considering major building works within the school. Once confirmed, the PC will continue discussions regarding parking arrangements. No update on this.
- **Village hall**
 - Port One have put 6 solar panels on roof – request to MSDC to offer potential funding for the additional solar panels and battery storage. PC to discuss at next meeting to decide on next steps for solar panels. No update on this.
 - Painting of village hall required, this will be paid for by the PC, estimate if £400 – agreed by PC

06 – Claydon pre-school

- Lease agreement approved by Parish Council – see public forum section for details of the changes.
- Extension to the existing building will require a separate agreement once funding has been confirmed to the Pre School.
- Land registry to be updated as details are out of date, agreement is subject to this being completed – Clerk to update as soon as possible.

07 – Planning matters

- Port One – concerns were expressed regarding the scale of the project and insufficient road infrastructure. Buildings are already under construction. There has been no consultation with SCC to date. Cllr Chambers addressing the issue, especially in relation to Port One not meeting their Section 106 requirements. The consultation period has been extended to 23 February 2026. Drop-in sessions held by Port One for local parishes to attend. Claydon was 13 January and attended by a Councillor and the Parish Clerk. Questions asked regarding access routes, road infrastructure, biodiversity, funding available to local parishes and for consultations & meetings to be held on a regular basis between Port One, Parish Council representatives, SCC & National Highways

08 – Correspondence

- Land behind Community centre – awaiting response from school, Chairman leading on this.
- Church donation will be £500 – agreed by PC
- A14 works, again issues with notification of works and diversions through Claydon. Cllr Chambers is working to get liaison between National Highways and SCC so that there is a better communication channel. This is an ongoing issue.

09 – Lorry and speed management

No updates

10 – Recreation ground projects – see section 5

11 – Projects

- Allotment Land - it is hoped the parish and district councils will be undertaking a project to develop this land to be a biodiverse green space for the local community to visit and use. Land to be drained

to create a pond with grasses and wildlife and an area for walking and enjoying the habitat. Land will be allocated for allotments.

Current allotment holders will be contacted to clear their sites.

Application to be completed by Clerk for Locality Funding of £5,000 to purchase the land from BMSDC at a cost of £3,750 and associated legal fees.

Additional funding will be sought to complete works on the ground. Explore possibility of applying for Port One Legacy Biodiversity Enhancement fund.

- SID's – Highways reviewing, Cllr Chambers is working to get the device installed on the PC behalf, no update at this point.
- Joint Neighbourhood Plan – Three remaining parishes, being Claydon & Whitton Rural, Bramford and Little Blakenham are to attend a meeting on Wednesday 14 January 26 to discuss the first steps for the JNP. A Councillor from C&W will attend and report back. The PC are keen to move forwards, consultations with the local community will be part of the process and we encourage your input.

12 – Street cleaning review

- Rubbish Collections – new contract requirements for 26/27 reviewed – accepted and agreed by PC

13 – Finance

- Budget for 26/27 final review. Precept has been confirmed as £44,287, zero increase year on year - agreed by PC.
- CIL – some funding to be used for Community Centre (up to £50k as minuted in December 25) and Allotments projects.

14 – Items for next meeting

- Medical update from Cllr Chambers re Doctors surgery.
- Barham PC
- Akenham Parish

A big thank you to Gill Chapman for the Claydon & Whitton End of Year Report 2025, which was incredibly informative and can be found on the PC website www.claydonandwhitton-pc.gov.uk under Useful Information

Meeting closed at 21:25

Next meeting: Monday 9 February 2026 at 7.30pm Claydon & Barham Village Hall