



CLAYDON & WHITTON PARISH COUNCIL

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CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 13 April 2026, 7.30pm held at Claydon and Barham Village Hall, Norwich Road,
Claydon, IP6 0DF

PRESENT: Cllrs: C Studd, C Cutler, P Avis, S Heald, G Cornish, S Price
Cllr Chambers, Cllr Penny, Cllr Whitehead

CHAIRPERSON: Cllr C Studd

01 – Apologies for absences – Cllr S Wells

02 – Declaration of interest and local non-pecuniary interests

No declaration of interest.

03 – Minutes

10 March 2026 Parish Council minutes – Accepted & approved – signed by Chairman

04 - Public Forum

Church Lane – resident raised as ongoing problem with traffic. Unable to report unless dangerous. Approximately 50 people raised concerns but the reporting process is not working. An incident has occurred but we have numerous potholes which do not seem to be filled and necessary works undertaken. Resident is looking to put in an FOI to the County Council to request information to get data related to reports, how many and what the time response is for these.

05 – Reports

- SCC - <https://www.chrischambers.uk/helpcentre>
 - Cllr Chambers – in attendance
 - New unitary model has been confirmed. Cllr Chambers is now in the election process. The election date is 7 May 2026 in the Village Hall. Posters to be displayed in the
 - Bus gate – procurement of equipment is in progress
 - Traffic police have been on site of the bus gate and have noted vehicles using this.
- BMSDC
 - Land purchased near Stowmarket is a dense area and will provide access for walking and leisure. It may link down to the River Gipping. Cllr Penny asked if the allotment land should have been treated in the same way, with support for Claydon?
 - No date as yet to clear litter on slip road, Cllr Penny to chase and report back. It is thought a lot of the rubbish is from the waste lorries going to the tip and recycling plant.
 - Copy of report attached.
 - Waste bins have now been delivered to all residents. The new bin collection process will start in June 2026.
- Slade upgrade of existing Footpath 8 Barham & Footpath 13 Claydon along The Slade to bridleway status – from SCC re consultation – opposed due to steep edges along part of the

footpath. Residents are stating it is not yet finished and is now flooding more than previously. Request a meeting on site to discuss usage, issues and remedial work required.

- Bellway Estate – signage and planning are now looking at where the incident occurred. The developers are happy to work with residents and the councils to alleviate some of the traffic issues including speeding.
- Planning decision will be made by BMSDC for Port One. Public consultation has now closed and this is within BMSDC to review and confirm decision.

- **Recreation ground**

- One-off donation to Recreation Ground for Pre-School land to be agreed by council – agreed by all and transfer to be set up by Clerk. Value is £1,308 – agreed by PC
- Review monies paid to recreation ground for 2025/26 and provide some back-up detail to recreation ground committee.
- Gate and moving of dog waste bin or key access – clerk emailed public realm and have agreed that a key for the gate would be appropriate.
- Fun Day on the rec ground – agreed up to £5,000 donation from PC for this. All invoices will be paid as soon as received. Gazebo to be purchased. If you can volunteer, please contact Gail Cornish on 07932 478878.
- Football team are no longer using the recreation ground; they have been promoted so well done to the team!
- Current insurance on the recreation ground does not currently cover the BMX track. Recreation ground committee to investigate cover.

- **Community centre**

- Asbestos survey completed, this has identified asbestos in the boiler room and gas meter cupboard which will require encapsulation by a professional. Community Centre committee to arrange for this.
- Building survey will now be completed ahead of the roofing and interior works from the grant funding.

- **Village hall**

- One-off payment to VH as donation for PC use of facilities for year – to be agreed by council – agreed by PC
- Postpone restoration work to floor to summer – donation to complete this to be discussed & agreed by council

06 – Claydon pre-school

- Land registry updated to reflect correct details for proprietorship.

07 – Planning matters

- Planning application Port One - DC/25/05114
 - Claydon & Whitton submitted a holding objection due to lack of information and clarity on the outline planning application – see BMSDC planning portal for full details www:midsuffolk.gov.uk/planning
 - Community engagement drop-in session feedback – no attendance by residents. It is not clear if this is due to a lack of knowledge of the development and if this impacts the community.
 - Public survey response data – response was less than 10 so again could be a lack of knowledge.

08 – Correspondence - none

- Bus Shelter - The bus shelter will remain at its current location, as it cannot be moved to the new site. Utilities at the new site prevent use, so the shelter needs remeasuring, which will delay its construction.

- Claimed upgrade of existing Footpath 8 Barham & Footpath 13 Claydon along The Slade to bridleway status – from SCC re consultation – this has been noted in BMSDC report in section 05.
- Grant application – Good Neighbourhood Scheme have been awarded £200 – approved by PC
- Meadow management – areas that could be identified for less cuts – BMSDC Biodiversity email. No areas have been identified at this point.
- NSIP's in local area – impact on C&W. It was requested that Port One be included in NSIP's as this is a significant development and will impact the local infrastructure.

09 – Projects

- Allotment – due to costs and complexity of the land flooding issues, the Parish Council feel the existing allotment land may not be suitable for allotments. The funding for this land has been received from BMSDC, the PC are working with other professionals to develop it into a wildlife / biodiverse area. Additional funding is being sourced – if you would like to be involved, please contact the Clerk.
- A possible piece of land has been identified at the top of Newell Rise at The Beeches, this will be assessed to see if appropriate.
- Joint Neighbourhood Plan – Akenham have agreed to joining the LGVNDP. Claydon & Whitton have agreed to be part of this. An application has been submitted to BMSDC for funding. Meeting with advisory group to be held in next few months.

10 – Other Items

- Additional noticeboard near bus stop – pc agreed
- AGM May 2026 date to be agreed – agreed as 11 May 2026. Annual Parish Meeting will start at 6pm. AGM at 7pm followed by Parish Meeting. This will be at the Community Centre where refreshments will be provided for the APM at 6pm.
- Discussion on regularity of PC meetings – proposed to hold bi-monthly meetings where reports will be presented to the clerk ahead of the meeting for the following committees: Agreed by PC
 - Village Hall
 - Recreation Ground
 - Community Centre
- Investigation of School Crossing Patrol – to cover both High School & Primary School. Clerk has emailed Road Safety to request, additional information to be supplied and a possible site visit.

11 – Finance

- Internet banking policy reviewed, changes agreed – adopted by PC
- Financial Regulations reviewed, changes agreed – adopted by PC
- RFO Delegated duties reviewed, changes agreed – adopted by PC
- SALC Internal Audit – agreed as w/c 25.5.26
- Tablets for Councillors are still in discussion. It has been agreed to provide one tablet to Cllr Cutler to trial usage and suitability for council use.

12– Items for next meeting

- Zebra crossing on Church Lane

Meeting closed 21:30

Next meeting:

Monday 11 May 2026

Annual Parish Meeting 6pm

Annual General Meeting – 7pm followed by Parish Meeting

To be held at the Community Centre