



CLAYDON & WHITTON PARISH COUNCIL

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 18 January 2021, 7.30pm held Via Zoom

PRESENT: Cllrs P Avis, G Cornish, C Cutler, S Price, J Whitehead, S Wells

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: County Cllr J Field, District Cllr Tim Passmore, C Greenan (clerk) and two members of the public

01-21-01. Opening

Councillor Studd opened the meeting.

01-21-02. Public Forum

No members of the public wished to speak.

01-21-03. Apologies for absence

None

01-21-04. Declaration of interest and local non-pecuniary interests.

None

01-21-05. To receive the minutes of the Extraordinary Parish Council meeting held 22nd November 2020

Item 11-20-07 was altered to include the agreement in the meeting that the residents of 26 Exeter Road would erect and maintain a fence with the Recreation Ground at the agreed boundary.

With this amendment, the minutes were approved and will be signed as a correct record.

01-21-06. Actions from Previous Minutes

- a. Clerk to follow up on dog bin on the Slade with MSDC.

Clerk is awaiting a response from MSDC and was requested to follow up on this.

So signed by the Chairman _____ Date _____

- b. Clerk to send email to Tim Passmore's office regarding speeding in Claydon.

The clerk had received information on community Speedwatch groups, which was shared with councillors.

- c. Clerk to investigate getting SID on Station Road, Claydon.

There are currently no new speed indicator devices being supplied, but this is likely to change in the near future and the clerk was requested to put this on a future agenda.

- d. Further details of ASB on Walnut Tree Farm to be forwarded to Tim Passmore.

Cllrs Whitehead and Wells have followed up on this. The RSPCA is now not inclined to intervene as the tethered horse is now being fed. Cllr Studd thanked Cllr Wells and a local resident in Whitton for all the work that they have done in highlighting and following up on these incidents.

- e. The clerk to continue following up on the street light that remains on all day.

This has been done and the light has been removed from the Suffolk County Council system.

- f. District and County Councillors to follow up on Ipswich Borough Council's ownership on Walnut Tree Farm.

It has not been possible to establish further information regarding this.

- g. Clerk to organise payment of insurance for Claydon and Barham Good Neighbour Scheme.

This has been done.

- h. A letter for the residents of 26 Exeter Road to be prepared for approval by Parish Councillors.

Cllrs Whitehead and Price had worked on looking through plans and examining the border along with the residents and their boundary consultant and a letter was prepared and is attached in the minute book.

Both Cllr Price and Cllr Whitehead outlined their findings and Councillors voted in favour of the draft letter being sent to the owners of 26 Exeter Close to conclude the matter in line with the recommendations from the boundary consultant, with the stipulation that the fence is put up and maintained by the owners of 26 Exeter Close and that this boundary now forms a straight line that will inform future boundary queries, should they arise.

01-21-07. Correspondence

- a. Email from resident regarding speeding in village with a suggestion of a Speedwatch group

Parish Councillors asked for an item on speeding to be put on the agenda of a future meeting, but noted that the creation of a Speedwatch group would need to be delayed until Covid social distancing rules allow for people to meet with those outside their families.

- b. Texts from resident regarding speeding in the village

These texts were noted and will form part of the discussions on the speeding agenda item at a future meeting.

- c. Email from resident regarding waste from lorry

This was dealt with by Cllr Whitehead and has been sorted.

- d. Email from resident regarding inappropriate parking in village

The clerk has asked for a parking enforcement visit and has highlighted how residents can request these visits.

- e. Email from resident regarding crossing opposite Co-op, road surface in Bacon Road, parking on the verges of Thornhill Road.

Councillors agreed that the parking of large vehicles on the verge next to the entrance to Lincoln Gardens was dangerous as it obstructs the view of drivers entering and exiting Lincoln Gardens. Cllr Passmore confirmed that as this is dangerous parking, he asked that the clerk send an email with further details so that police may intervene.

Suffolk County Council no longer intervene to try to stop parking on verges, but the Parish Council may be able to put a sign up to say that parking on the verge is not allowed and then parking enforcement teams can issue fines for parking there. Cllr Field highlighted that the government has consulted on making parking on verges illegal and Suffolk County Council have supported this idea.

- f. Facebook message from resident regarding graffiti on underpass on Ipswich Road

Great Blakenham Parish Council have suggested that the two Parish Councils work together to get this cleaned and replaced. This has been reported to Suffolk Highways, Suffolk County Council, Mid Suffolk District Council and Highways England, but has not been sorted yet, despite the offensive nature of the graffiti.

There are apparently graffiti cleaning kits that Parish Councils can hold in order to deal with this and there is special anti-graffiti paint. There is also the option of working with local graffiti artists to make a display in this area.

- g. Email from Sicon Foundation regarding a tree planting initiative

There is an offer to both plant and maintain trees. The clerk was asked to respond regarding trees on the Recreation Ground and on The Slade.

- h. Email from Census 2021 Engagement Manager regarding assistance in promoting the census

The clerk was asked to promote this as appropriate on the website and through social media and to contact the village webmaster for his assistance on promoting this as appropriate through the Silver Surfers group.

- i. Letters of thanks from organisations in receipt of donations:
- i. Claydon and Barham PCC
 - ii. CAB Mid Suffolk
 - iii. Claydon and Barham Good Neighbour Scheme
 - iv. East Anglian Air Ambulance
 - v. Lighthouse Women's Aid

These were noted by Parish Councillors.

- j. Emails regarding the name of the new estate in Whitton.

Cllr Wells had responded in partnership with the previous parish historian and the clerk will forward on the idea of 'Ridley's Orchard'.

- k. Emails from residents regarding extra police checks on old Ipswich Road during roadworks on the A14.

Cllrs Whitehead, Passmore and Field had already responded to this and have arranged for further police checks.

- l. Highways England emails regarding cutting down trees on bank near allotments

Highways England have confirmed the dates that they will be accessing the bank of the A14 through the allotments and trimming trees that have destroyed property beneath the bank. Cllr Studd will visit the works and request further work to be undertaken around the allotments.

01-21-08. Questions on Written Reports

- a. County Councillor John Field

Cllr Field introduced Adrienne Marriott as he plans not to stand for re-election in May. Adrienne will stand for election in place on Cllr Field and introduced herself to the meeting.

Cllr Field's report was noted and is attached in the minute book.

b. District Councillors John Whitehead and Tim Passmore

Cllrs Passmore and Whitehead's report was noted and is attached in the minute book.

Cllr Passmore had met with Great Blakenham Parish Council and had received a positive response to the concept of a PCSO. Councillors agreed to consider this further at a future meeting.

Cllrs thanked Mid Suffolk District Council and the Police for their contributions to moving on the unauthorised encampment on Old Norwich Road.

c. Village Hall Management Committee

The Village Hall report was noted and is attached in the minute book.

d. Recreation Ground Management Committee

Cllr Avis gave a verbal report. The playground has not been locked for this lockdown in line with government guidelines.

There has been no progress on the bollards from the solicitors. The clerk was asked to request further details from the solicitor.

Re-seeding of the football pitch will take place when possible and when it is warmer, new showers will be installed in the changing area.

Councillors were pleased to see the amount of fun that was enjoyed during the snow on the Recreation Ground and particularly admired the snowman goal keeper.

e. Community Centre

The Community Centre report was noted and is attached in the minute book.

Cllr Avis noted that he is still a director of the Community Centre, but has received no communication.

The clerk was asked to check on the status of the staff member.

01-21-09. Planning and Amenities Report

a. Draft minutes from the meeting of the Planning Committee on 30 November 2020

So signed by the Chairman _____ Date _____

- The minutes were noted and are attached in the minute book.
- b. Decision Report

The Decision Report was received and is attached in the minute book.

The clerk was asked to email the planning officer as the neighbours of 28 Exeter Road had not received notification of the planning proposal.

01-21-10. Finance Report

- a. Report from Finance Committee

Cllr Whitehead presented the proposed budget for a precept of £41,500 (£52.58 per band D equivalent household). The budget was proposed, seconded and unanimously approved and the clerk was asked to submit this to Mid Suffolk District Council with a signature from Cllr Whitehead.

Councillors also noted the position of the reserves.

- b. To note and approve the balance of accounts as at 25 December 2020:

- Community account: £88,682.36
- Business Premium Account 1: £917.24
- Business Premium Account 2: £818.56

- c. To note and approve:

- the accounts awaiting payment
- accounts paid since the last meeting
- the receipts allocated since the last meeting

The accounts awaiting payment, accounts paid and the receipts allocated were approved and are attached in the minute book.

01-21-11. Village Policing and Security

This was discussed under item 01-21-08 b. Councillors agreed that this should go onto the agenda for the next Parish Council meeting. Councillors asked the clerk to organise a presentation from DK9 Security for the beginning of the next meeting.

Councillors considered the request from Barham Parish Council for a contribution of 20% towards the cost of DK9 Security to patrol the Recreation Ground. It is understood that there have been many issues with drug use and anti-social behaviour at Claydon and Barham Recreation Ground. The clerk was asked to forward an email to Cllr Passmore regarding this issue and get some coverage from the police.

Councillors agreed that they could not retrospectively contribute to a service decided on by another Parish Council, but felt that they may wish to participate once they have had the chance to understand the offer from DK9 Security.

01-21-12. Meeting dates for April 2021 to March 2022

So signed by the Chairman _____ Date _____

These were agreed by Parish Councillors.

01-21-13. Graffiti on Ipswich Road Underpass

Councillors agreed to this proposal and the clerk was asked to contact Cllr Plume in Great Blakenham to progress this.

01-21-14. Items for next meeting

Cllr Price highlighted that Suffolk Wildlife Trust would soon be commencing the survey for the whole of the Claydon and Whitton area.

A signpost for Thornhill Avenue pointing towards the Recreation Ground. There is already a sign on York Crescent, but many cars get lost, especially during football season and it is felt that a sign would be helpful on Thornhill Avenue on the corner with Exeter Road. The clerk was requested to send an email to Cllr Field, who will research who is responsible for this sign.

The issue of lights on the A14 roundabout was raised and the clerk was requested to contact Highways England to report this again.

01-21-15. Dates of next meetings:

- Planning Committee: 25 January 2021
- Parish Council: 1 March 2021
- Finance Committee: 19 April 2021

The meeting closed at 21:30

So signed by the Chairman _____ Date _____