



CLAYDON & WHITTON PARISH COUNCIL

Clerk: Mrs C Greenan, 129 Poplar Hill, Stowmarket, IP14 2AX

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 28th September 2021, 7.30pm held at Claydon and Barham Village Hall, 8 Norwich Road, Claydon, IP6 0DF

PRESENT: Cllrs G Cornish, C Cutler, S Price, J Whitehead, S Wells

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: C Greenan (clerk), District Cllr T Passmore and one member of the public

10-21-01. Opening

Cllr Studd opened the meeting.

10-21-02. Public Forum

No comments from the public.

10-21-03. Apologies for absence

Cllr Avis due to a prior engagement. This reason for absence was accepted.

10-21-04. Declaration of interest and local non-pecuniary interests.

None.

10-21-05. To receive the minutes of the Parish Council meeting on 20th September 2021

The minutes were approved and were signed as a correct record.

10-21-06. Report on actions from previous minutes

- a. Cllr Field submitting request for a Gipping Valley ANPR camera
Cllr Field was succeeded by Cllr Chambers, who was not at the meeting. Councillors agreed to request further information on this from Cllr Chambers at the next meeting.
- b. Cllr Field to work on obtaining a road sign for the Recreation Ground.
Councillors agreed to request further information on this from Cllr Chambers at the next meeting.

So signed by the Chairman _____ Date _____

Councillors asked that the two outstanding actions for Cllr Field were transferred to Cllr Chambers.

- c. Members of the RGMC had visited Walnut Tree Farm to investigate their CCTV, which uses a SIM card, and have been considering the issues surrounding installing CCTV at the Recreation Ground.

Cllr Passmore suggested that the Parish Council could work with a 'Design Out Crime' officer and agreed to send further details to the clerk. He also highlighted the recent increase in officers and said there should be some more patrols if needed in the area.

- d. Clerk to contact Suffolk Highways for solutions regarding school parking

The clerk has made a report to Suffolk Highways to start a conversation about school parking.

- e. Clerk to contact Crown Public House regarding school parking

The clerk spoke to the Crown Public House and was told that parents / carers of both the Primary and High School are welcome to use their car park at the beginning and end of the school day for the purposes of collecting their children. However, car owners should be aware that the car park should only be used for dropping off and collecting children from school and any other use will be noticed and may result in a fine.

The clerk was asked to contact the schools to inform them of this offer.

- f. Organise EGM to discuss issue of border between Ipswich and Whitton Rural.

The EGM was arranged for 29th November at 19:30 at Claydon and Barham Village Hall and will also include an item on the Standing Orders.

10-21-07. Correspondence

- a. Texts from resident regarding continued speeding on Station Road

Cllr Passmore informed the meeting that the speeding enforcement team has attended Station Road. He noted that the Commercial Vehicle Unit can progress complaints regarding lorries and buses speeding in this location as well as the traffic police.

Councillors discussed the mobile ANPR device for Gipping Valley from Cllr Chambers and they agreed to ask Cllr Chambers for an update of this.

- b. Letters of thanks for donations to Good Neighbour Scheme and Churchyard maintenance

The letters were noted.

- c. Ongoing correspondence regarding traffic and parking at the beginning and end of the school day

Councillors noted the issues raised and agreed that they would progress with discussions with Suffolk Highways about ideas for physical changes that may make a difference.

- d. Email from MSDC regarding wildflower planting in the village

Councillors noted the correspondence.

- e. Email from VHMC regarding update on clock safety work

Parish Councillors were very pleased to see the new, safer working platform for the clock and the newly painted and lit clock face as well as the clock mechanism fixed. There was some discussion regarding the potential to change the mechanism to an electric one so that the clock does not need changing twice a year, but councillors unanimously agreed that as the clock is a war memorial, it would be a great shame to change the original mechanism.

- f. Cllr Wells provided an update on Old Norwich / Old Ipswich Road at this point.

Cllr Wells attended the East Babergh Police and Parish Forum along with residents from Old Norwich Road. The position of Old Ipswich Road as a bus gate, not a bus lane, was clarified and this must be enforced by the police. PC Mike Small has been on site and witnessed gate breaches and a post was shared on social media regarding enforcement action undertaken.

Although some residents in Whitton have stated that they wish for the bus gate to be open to through traffic, developments in Whitton, Ipswich and well as Whitton rural would soon make this road congested.

Cllr Wells continues to lobby Suffolk Highways through Cllr Paul West.

MSDC enforcement continues to work on issues with the Bellway development. The roadworks are 16 days past their permit and are breaching the traffic management plan by Bellway, where delivery drivers and contractors continue to breach the bus gate. The layby remains in position and MSDC enforcement are struggling to enforce its removal. PC Mike Small has agreed to write to organisations using the gate to make them aware that they shouldn't be doing so.

All councillors were concerned about the speed that many buses travel at on Old Ipswich Road and have witnessed some frightening situations with pedestrians, cyclists and horse riders when buses pass too fast. The clerk was asked to contact bus companies to highlight this issue.

The clerk was also asked to write to Suffolk Highways, copying in Cllrs Chris Chambers, Tim Passmore and Parish Councillors to formally request a change in speed limit at this location.

10-21-08. Questions on Written Reports

a. County Councillor Chris Chambers

No report was supplied.

b. District Councillors John Whitehead and Tim Passmore

Cllr Passmore gave a policing update, highlighting that the Police and Crime Plan will shortly be launched for public consultation and encouraged the Parish Council to respond. He noted that the past year has seen an increase in domestic violence and cyber-crime and a decrease in drugs offences. He also pointed out the issue with the funding formula, which means that Suffolk Constabulary receives the second lowest amount of funding in the country and this represents a huge disparity in what police forces can offer.

Cllr Whitehead updated the meeting on the Valley Ridge proposal, which has been sent to the Ministry of Housing to request that they make a decision as Mid Suffolk District Council felt that a decision about the conflicting proposals from Valley Ridge and Masons Landfill would need to be made.

Cllrs Whitehead and Passmore had attended a meeting with the CCG, at which they made their disappointment at the sudden closure of the GP's surgery clear and stated that the CCG must plan ahead for future provision of GP surgeries, especially in light of the housing expansion all around Claydon and Whitton. There will be a further meeting in November, at which they should have an action plan with timelines to discuss.

Cllr Wells highlighted the poor planning in North Ipswich, where three small surgeries were merged into one larger one (Cardinal Medical Practice), ready to locate on the Tooks site, including 1,000 patients from Claydon who recently transferred following the closure of Claydon and Barham GP Surgery. The staff at this surgery have been under immense pressure and phones have not been answered.

c. Village Hall Management Committee

The Village Hall report was noted and is attached in the minute book.

d. Recreation Ground Management Committee

Cllr Avis gave a verbal update.

On 22 November, equipment at the playground is due to be repaired. The RGMC have a long list of projects to undertake and plans for improvements. The building will be repainted once the probation service returns.

e. Community Centre

Cllr Cutler confirmed that the Community Centre Manager's furlough is now finished. She was present at the AGM and has a copy of the Community Centre accounts. Cllr Cutler was told that members had been invited but could not find any evidence of the invite, and some members had reported that they had not received an invite. However, councillors noted that there was a notice in In Touch.

Councillors asked the clerk to formally contact the Community Centre Chair and request a copy of their constitution.

10-21-09. Planning and amenities report

a. Draft minutes from meeting of Planning Committee 6th September 2021

The minutes were noted and are attached in the minute book.

b. Decision Report

The decision report was noted and is attached in the minute book.

10-21-10. To receive and note the finance report

a. To note and approve the balance of accounts as at 11 October 2021:

- Community account: £ 157,934.68
- Business Premium Account 1: £ 917.30
- Business Premium Account 2: £ 25,000.00

The balance of accounts was noted and approved. Councillors noted the CIL payment of £56,000 and asked the clerk to place all CIL funds into Business Premium Account 1, moving the £917.30 into the Community account, and rename the account.

b. To note and approve:

- the accounts awaiting payment
- the accounts paid since the last meeting
- the receipts allocated since the last meeting

The accounts awaiting payment, accounts paid and the receipts allocated were approved and are attached in the minute book.

c. Draft minutes from the Finance Committee 12th July 2021

The minutes were noted and are attached in the minute book.

10-21-11. Standing Orders

This item was delayed until the Extraordinary Meeting.

10-21-12. Security Consultation

A paper on the recent security consultation was shared and will be attached in the minute book.

Councillors noted the low number of responses and the majority of responses in favour of no additional measures.

Councillors resolved to take no action on additional security measures but to monitor this in partnership with the police and in light of the information regarding asking for a visit from the Design Out Crime officer from Suffolk Police.

Councillors also resolved to support ground up Neighbourhood Watch groups.

Cllr Wells volunteered to produce a press release on this item to be shared with interested parties, on the website and on social media.

10-21-13. Speeding in Claydon

A paper on speeding was shared and will be attached in the minute book.

It was agreed that councillors would like to have access to the data from the recent visits from Suffolk Police with their speeding camera on Station Road to understand the level of problem that may exist in this area. The clerk was asked to ensure that speeding is on the agenda for future Parish Council meetings.

10-21-14. Clerk's Annual Pay Review

The Council received a recommendation from the Employment Committee that the Clerk's Annual Pay Review is approved and that the clerk should receive an increment increase of the pay scale to progress to SCP Point 11 from 1 July 2021. The recommendation was universally approved.

The clerk was asked to make arrangements for the increase and to ask SALC if they have a template performance review to use in future years.

10-21-15. Items for next meeting

No items were added.

10-21-16. Dates of next meetings:

So signed by the Chairman _____ Date _____

- Extraordinary Meeting: 29th November 2021
- Planning Committee: 13th December 2021
- Finance Committee: 13th December 2021
- Parish Council: 24th January 2022

The meeting closed at 21:30

So signed by the Chairman _____ Date _____

VILLAGE HALL REPORT FOR CLAYDON PARISH COUNCIL

The hall is springing back to life. Regular users such as Gipping School for Dance, Slimming World, Young Families, Barclay Music Makers, Sunshine Service and Claydon PC make up the bulk of our bookings, although there are some private hires for parties etc coming through now.

I have just received news that the work on improving access to the clock tower has just been completed. It should make work on the clock mechanism much easier and safer from now on. And the clock face should be illuminated at night from today. Gordon tells me that a cheque for £252 from Barham PC is on its way to us as a contribution to the costs of the work.

The improved lighting on the stage is very effective and energy-saving: all four LED battens combined use less power than one of the hanging fluorescent tube fittings in the body of the hall. And with a lifespan of 30,000 hours and left on for 10 hours a week (about right) they should last 60 years! Sorry about the nerdy statistics. (Correct me if I'm wrong.)

I think that sums up the present state of play.

Geoff Rogers
Chairman, Village Hall Management Committee,
14 October 2021

DECISION REPORT

DECISION MADE

AWAITING DECISION BY MSDC

1856/17

[Outline planning application \(with all matters reserved except for access and spine road\) for phased development for the erection of up to 269 dwellings and affordable housing, together with associated access and spine road including works to Church Lane, doctor's surgery site, amenity space including an extension to the Church grounds, reserved site for Pre-School and Primary School and all other works and infrastructure \(amended description\).](#)

Land North West Of Church Lane Barham Suffolk

DC/21/01220

[Application for approval of reserved matters following grant of Outline Planning Permission DC/18/00233 dated 09/07/2019. Appearance, Landscaping, Layout and Scale for Residential development of up to 190 homes including affordable homes, pre-school facility, with areas of landscaping and public open space, new access from Loraine Way and pedestrian and cycle links](#)

Land East Of The Street And Loraine Way Bramford Ipswich IP8 4NS

DC/21/01457

[Submission of details under Reserved Matters following Outline Approval 0085/17 Town and Country Planning 1990 - Appearance, Scale, Layout and Landscaping for 20No dwellings\(including 7 affordable\).](#)

Land North Of Pesthouse Lane Barham Suffolk

DC/21/04358

[Application for approval of Reserved Matters following approval of Outline Planning Permission DC/20/03891 dated: 17/02/2021 - Appearance, Landscaping, Layout, and Scale in relation to the Construction of Phase 8 Units 1 and 2 Class B8 Warehouse buildings including ancillary office space, production areas \(Class E\(g\)\) and car parking deck](#)

Land At Blackacre Hill Bramford Road Great Blakenham Suffolk

DC/21/04497

[Application for a Lawful Development Certificate for an Existing Use or Operation or activity including those in breach of a planning condition. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991. Town and Country Planning \(General Management Procedure\) \(England\) Order 2015 - Continued use of land for the siting a residential caravan.](#)

Caravan At Stable Cottage Thurleston Lane Whitton Suffolk IP1 6TH

DC/21/04995 and DC/21/04996

[Householder Application. Erection of single storey rear orangery](#) and [Application for Listed Building Consent. Erection of single storey rear orangery](#)

So signed by the Chairman _____ Date _____

Mockbeggars Hall Paper Mill Lane Claydon Suffolk IP6 0AH.

AWAITING DECISION BY IBC

20/00417/REM

Submission of Reserved Matters (appearance, layout, landscaping and scale) for Phase 1 of the Country Park comprising hard and soft landscaping, earthworks, drainage, boundary treatments and associated works; (in relation to Outline Planning Permission IP/16/00608/OUT comprising up to 1100 dwellings, local Centre, country Park, open space, sustainable urban drainage systems, landscaping, infrastructure and engineering works; and 2 No. access points from Henley Road and provision of access points for pedestrian/cycle bridge and vehicular bridge over railway).

IP/16/00608/OUT is an EIA Development and an Environmental Statement was submitted with the Outline Application.

Land North Of Railway And East Of Henley Road, Ipswich

Charmaine Greenan

11 October 2021

So signed by the Chairman _____ Date _____

Account For Payment	Cheque / SO / DD / BACS	VAT £	Total £
Viking Direct	BACS	7.61	45.68
Vertas	BACS	82.25	493.52
Accounts Paid 1 October 2021 – 11 October 2021	Cheque / SO / DD / BACS	VAT £	Total £

Further accounts may be paid that reach the clerk before the date of the meeting

Receipts 1 October 2021 – 11 October 2021	Amount £
11-10 MSDC CIL	56,086.56

So signed by the Chairman _____ Date _____

Security Consultation 2021

During September and October 2021, the Parish Council requested views from the public on whether they feel any additional security was required in the parish, what kind of additional security they felt would be useful and what they would be willing to pay for this additional security.

An article was published in the In Touch magazine (attached), on the Parish Council website, on Facebook and Twitter. The consultation also attracted attention from Archant, who published an article in the Ipswich Star.

The Parish Council received consultation responses by the following means:

- Emails: 5 (one representing two households and an additional response from a Barham resident)
- Facebook comments / messages: 5
- Text messages: 1 (although same resident as one of the Facebook comments)

Total: 11 (includes two comments in one email, does not include 1 repeated comment and 1 from Barham resident)

Option	Support	Comments of note
PCSO	2	Both asked for joint working across other parish areas, and said that they would prefer not to pay the amount detailed in the consultation for this.
Security company	1	Want evening coverage and focus on ASB and partnership working with the pubs
Physical security	1	Felt that extra lighting and cameras may discourage ASB in key locations in village, but wanted cameras in more locations than the Recreation Ground.
No extra measures	7	Most felt that they already paid for policing and security and they were not willing to pay extra. Some felt that the options presented would not have sufficient impact. Some felt that whilst they would like more policing of speeding and ASB, residents could not afford to pay extra for these and wanted to encourage more attention from the police.

Noteworthy quotes:

“We would definitely support more security measures... (in) the evenings...I would be more than willing to pay for this extra support.”

“I also believe more work needs to be done with the pubs in the village”.

“I would support a rise in council tax for it (PCSO). Not sure that 100% rise is justified though”.

“I am not prepared to pay a single penny towards any of these schemes”.

“If there is a problem with anti-social behaviour and crime in Claydon then the parish council need to bang on the door of the police and ask where they are and exactly what they are doing about it”.

“Certainly not value for money nor added value” (PCSO)

“We do not wish for any increase in charges”.

“Council tax is ALREADY supposed to pay for policing... Why...should we pay extra for something we should be getting anyway?”

“Need more done about speeding.”

“People are struggling now, if you put up council tax it's money they won't have for basics like food, heat.”

Crimes of concern in responses:

ASB, speeding, theft

Areas of concern in responses:

Back Lane (ASB), Church Lane (ASB, theft), Station Road (speeding), Recreation Ground (ASB)

Policing and Security in Claydon

The Parish Council are interested in hearing your views on policing, crime and security in Claydon. Let us know your thoughts on:

- A PCSO dedicated to Claydon, who would work Monday to Friday mainly between 8 and 6, but may have some flexibility around times worked. This would cost approximately £37,000 per year + extra for a car and will mean an increase in the parish precept by approximately 95% in the first year (approximately £50 a year for a Band D property). There may be potential to work in partnership with surrounding parishes for a share in a PCSO.
- Use of a security company, similar to the contract that Barham Parish Council used with DK9 Security, who could potentially work 12 hours a week over six days, including in the evenings. This would cost approximately £9,400 in the first year and will mean an increase in the parish precept by a minimum of 25% (approximately £15 a year for a Band D property) in the first year.
- Increase in physical security measures in locations that are particularly prone to anti-social behaviour, such as security lighting and CCTV at the Recreation Ground. This could cost within the region of £5,000 and could possibly be funded from reserves as a one off installation cost, or an additional 10% for the parish precept (approximately £5 per year for a Band D property).
- No additional security measures required.

Contact the Parish Clerk or any Councillor to feed in your views.

Speeding in Claydon and Whitton (Rural)

The Parish Council receives many emails, text messages, Facebook messages and phone calls regarding speeding in the village. Most residents are concerned that speeding vehicles will cause an accident, especially given the large amount of young people travelling to and from primary and high school in the parish.

Particular areas of concern are: Station Road, Ipswich Road (coming into the village), Church Lane and Old Ipswich / Old Norwich Road.

Possible measures:

1. Continue to lobby the police for more mobile speeding cameras to be sited in these locations.

This appears to be most successful when members of the public also lobby for speeding measures in their areas. Cameras have been located on Station Road twice in the last six months.

2. Continue to speak to Suffolk County Council about the shared ANPR camera for Gipping Valley and understand when this can be located in Claydon and Whitton.

Further updates are required on this scheme.

3. Suffolk County Council and Suffolk Constabulary Community Strategy to prevent speeding ([Working together to reduce speeding: https://www.suffolk.gov.uk/assets/Roads-and-transport/traffic-management-and-road-safety/Working-Together-To-Reduce-Speed-Feb-2021.pdf](https://www.suffolk.gov.uk/assets/Roads-and-transport/traffic-management-and-road-safety/Working-Together-To-Reduce-Speed-Feb-2021.pdf))

Further information on Community Speedwatch can be found here: <https://www.suffolk.police.uk/join-us/volunteers/community-speed-watch>

The Suffolk County Council websites still states that funding and approval for these schemes is on hold until 'December 2020', but I have noted that other parishes / towns have had signs approved recently.