



CLAYDON & WHITTON PARISH COUNCIL

Clerk: Mrs C Greenan, 129 Poplar Hill, Stowmarket, IP14 2AX

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL ANNUAL MEETING

Monday 20th June 2022, 7.30pm held at Claydon and Barham Village Hall, 8 Norwich Road, Claydon, IP6 0DF

PRESENT: Cllrs G Cornish, C Cutler, S Price, M Reach, S Wells, J Whitehead

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: C Greenan (clerk), and District Cllr T Passmore

22-06-01. Opening

Cllr Studd opened the meeting.

22-06-02. Public Forum

No members of the public were present.

22-06-03. Apologies for absence

Cllr Avis apologised due to being away. This reason for absence was accepted.

County Cllr Chambers apologised due to having been away.

22-06-04. Declaration of interest and local non-pecuniary interests.

None.

22-06-05. To receive and approve the minutes of the Parish Council meeting on 9th May 2022

The minutes were approved and were signed as a correct record. They may be viewed here:

<http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/2022/Minutes-2022/2022-05-09-Minutes.pdf>

22-06-06. Report on actions from previous minutes

- a. Cllr Chambers to establish progress towards a road sign for the Recreation Ground.

So signed by the Chairman _____ Date _____

This action is ongoing.

- b. Clerk to continue attempting to arrange a meeting with Suffolk County Council regarding school parking with assistance from Cllr Chambers

This action is ongoing.

- c. Clerk to research purchasing an appropriate tree from the Woodland Trust.

Clerk shared details of a Rowan tree and appropriate plaques. The Clerk was asked to arrange this for October.

- d. Clerk to share SIDS device quotes with councillors consideration.

The Clerk shared two quotes and will research a third. Councillors have asked the Finance Committee to decide on the device to purchase in their July meeting.

- e. Cllr Chambers to follow up on a parking permit system for half hour parking in Claydon.

This action is ongoing.

- f. Clerk to arrange payment to Community Centre of grant funding

This action is ongoing.

- g. Slow down for horses on Old Norwich Road.

Clerk to work with Cllr Chambers on this action.

22-06-07. Correspondence

- a. Residents' emails and SM messages regarding proposed lorry park on Paper Mill Lane.

Councillors have strongly objected to the proposed lorry park on Paper Mill Lane. Their objection may be seen here: [DC/22/01896 | Full Application - Construction of HGV lorry park \(45 spaces\) with 2no welfare blocks, boundary fence and entrance gates. | Land Off Paper Mill Lane Claydon Ipswich Suffolk IP6 0BE \(baberghmidsuffolk.gov.uk\)](#)

- b. Resident email regarding a 20 mph zone and a zebra crossing on Edinburgh Gardens to promote safely walking to school.

Councillors agreed that the current situation with traffic and safely walking to school is problematic and have shared this information with Suffolk Highways. Councillors understood that there was no legal enforcement for a '20's Plenty' zone, so preferred

So signed by the Chairman _____ Date _____

to remain as a 30mph area, which would be enforceable. The location of a zebra crossing on Edinburgh Gardens would not be possible with the amount of junctions in the area.

- c. MSDC email regarding opposition to East Anglia Green Consultation (previously circulated)

Councillors noted this correspondence.

22-06-08. Questions on written reports

- a. County Councillor Chris Chambers

Cllr Chambers was not present and had been away, so no report was supplied.

- b. District Councillors John Whitehead and Tim Passmore

Cllrs Passmore and Whitehead gave a verbal report.

They continue to work on the lack of primary health care availability for residents in their district, and had attended a meeting six weeks ago and expect to hear further plans from the CCG in July. There has been discussion about a new site for a health centre and Cllrs Passmore and Whitehead are strongly insisting that this new health centre is 'future-proofed' to allow for the quantity of planning applications approved in their district.

All councillors were aware of the volume of comments from residents on social media and directly to councillors regarding the poor quality, access and availability of health care locally and clearly this situation requires a solution.

Cllr Passmore reported that the police had signed off more capacity for new speed monitoring vans, so there are likely to be more speed patrols in the parish.

Cllr Reach had heard that Cllr Chambers' speed survey of Station Road has been delayed and Cllr Passmore agreed to chase this.

Cllr Passmore reported that the police have access to a pot of money to tackle drugs in Suffolk. They intend to invest in prevention, but also on prosecuting drugs offences.

Councillors noted that since the fire on the Recreation Ground and subsequent police and fire service attendance, there have been less issues with anti-social behaviour, although councillors remained concerned. Cllr Passmore agreed to send details of the 'Community Trigger' to the Clerk.

Cllrs Passmore and Whitehead noted that the majority of the energy grant, distributed by Mid Suffolk District Council through the council tax system to home on council tax

So signed by the Chairman _____ Date _____

bands A to D, has been received by residents, although some who do not pay via direct debit are still being processed. This should be completed in the near future.

They reported on the successful opening of The Duck and Teapot at Needham Lakes, which has been very popular. Although there were some initial problems due to the popularity of the café, these are now being sorted.

Cllr James Caston is the new Chair of the District Council and will be raising money for Stowmarket ASD Saturday Club.

c. Village Hall Management Committee

The Village Hall report was noted and is attached in the minute book.

d. Recreation Ground Management Committee

Parish Council representatives of the RGMC gave a verbal report.

They are hoping that the new equipment on the Recreation Ground will be completed by 7th July. There will be a Grand Opening Ceremony.

The Parish Council thanked Cllr Cornish in particular and all the volunteers for Jubilee Fun Day, which was a wonderful community day. Many members of the public have requested an annual fete in future and Cllr Cornish said that she would consider how this might be achieved.

e. Community Centre

The Community Centre report was noted and is attached in the minute book.

22-06-09. Planning and amenities report

a. Draft minutes from Planning Committee 9th May 2022

The minutes were noted and are attached in the minute book and are available on the website:

<http://www.claydonandbarham.onesuffolk.net/assets/Uploads/Claydon/Draft/2022-05-09-Planning-Meeting.pdf>

b. Decision Report

The report was noted and is attached in the minute book.

22-06-10. Finance Report

a. To note and approve the balance of accounts as at 13 June 2022:

So signed by the Chairman _____ Date _____

- Community account: £ 139,059.45
- Parish CIL Reserves: £ 52,466.45
- RG Car Park Reserves Fund: £ 25,003.05

The balance of accounts was approved.

b. To note and approve:

- the accounts awaiting payment
- the accounts paid since the last meeting
- the receipts allocated since the last meeting

The accounts awaiting payment, the accounts paid and the receipts allocated were noted and approved. (For detail see Paper 2)

- c. To consider the outcome of the internal audit
- d. To consider and approve by resolution the Annual Governance Statement
- e. To consider the Accounting Statements
- f. To approve by resolution the Accounting Statements
- g. To sign the Accounting Statements

For items c to g, Councillors asked for further time to consider the papers and asked the Clerk to organise an Extraordinary Meeting of the Parish Council for 27th June at 7pm to approve the papers to submit for the External Audit.

22-06-11. Community Infrastructure Levy

Councillors noted the CIL report. This is attached in the minute book.

22-06-12. Items for next meeting

None.

22-06-13. Dates of next meetings:

- Parish Council: 27th June 2022, 7pm
- Planning Committee: 4th July 2022
- Finance Committee: 25th July 2022

The meeting closed at 21:15

So signed by the Chairman _____ Date _____

VILLAGE HALL REPORT FOR THE CLAYDON AND WHITTON PARISH COUNCIL ANNUAL MEETING.

Things are quiet at the hall right now. The summer season looms, when bookings are fewer and the pace of life relaxes. We still have our regular clients but we haven't had many children's party bookings lately; maybe they will pick up.

The damp patches at the front of the hall are receiving attention. The weeds along the High Street frontage are gone and the black plinth and other black paintwork refreshed. Looking smart again. There's a vent to fit in the gas meter cupboard and some other bits and pieces to do. The recent contribution of £500 from Barham Parish Council will cover that work.

I've taken the advert for a book-keeper and bookings secretary out of the display cabinet. We haven't received any reaction from featuring the same ad in the most recent In Touch magazine. Ho hum. We will look at simplifying our systems so we can manage for the time being.

Geoff Rogers
Chair, Village Hall Management Committee
17 June 2022

Claydon and Barham Community Centre

June 2022 report

The community centre thanked the parish council for the 60% funding towards the new CCTV system that is now up and running. They commented that this was a great help as the community centre is undergoing a lot of modernisations.

The café is doing well and starting to attract a lot of regular custom. They hope that this will continue as many recent hall bookings have been from café customers who have seen the centre's great hall and bar facilities.

A local football team asked to use the community centre on a regular basis and also requested help with sponsorship in exchange for advertising. This was agreed and the centre are looking forward to working with the new team 'Samuels FC'.

The issue with patrons parking along Claydon Church Lane was discussed. The community centre is trying to encourage customers to park at the school rather than block one side of the road however, this is easier said than done as the cars are not always the patrons of the community centre. The centre will keep trying though.

The Jubilee weekend was not the success that the centre had hoped. It was decided that a combination of many different events in the village and surrounding areas, and late advertising were possibly to blame.

Due to rising energy costs and a drop in member attendance, it was decided that the community centre would now close on a Monday and Thursday night. These were deemed the quietest nights and would now only be opened for private events.

Green King, the supplier of alcohol for the centre, have increased their prices and in response to this, the centre will be putting a small increase on their alcohol. However, following price comparisons, the community centre still remains the cheapest for all alcoholic and non-alcoholic beverages in the immediate area.

There has been some discussion about how to encourage people into the centre. New entertainment nights, non-member nights and many other ideas have been passed around. The committee are currently reviewing ideas.

Next meeting is Monday 11th July 2022

DECISION REPORT

DECISION MADE

AWAITING DECISION BY MSDC

DC/21/01457

[Submission of details under Reserved Matters following Outline Approval 0085/17 Town and Country Planning 1990 - Appearance, Scale, Layout and Landscaping for 20No dwellings\(including 7 affordable\).](#)

Land North Of Pesthouse Lane Barham Suffolk

DC/22/01274

[Application for Approval of Reserved Matters following grant of Planning Permission DC/18/00861. Town and Country Planning Order 2015. Submission of Details of Appearance, Scale, Layout and Landscaping for the erection of up to 67No dwellings, public open space and supporting site infrastructure including access.](#)

Land To The East Of Ely Road Claydon Suffolk

DC/22/01623

[Householder Application - Erection of front extension.](#)

Church Hill Barn Thurleston Lane Akenham Ipswich Suffolk IP1 6TQ

DC/22/02055

[Application for Advertisement Consent - Installation of a freestanding remote roadside sign. \(Alternative design to approved DC/21/03419\).](#)

Land At A14 Claydon Suffolk

Charmaine Greenan, 13 June 2022

PAPER 2

| Account For Payment | Cheque / SO / DD / BACS | VAT £ | Total £ |
|--|-------------------------|----------|------------|
| Viking | BACS | 10.45 | 62.72 |
| MSDC Litter and Dog Bins | BACS | 205.80 | 1,234.78 |
| A Baldry | BACS | - | 130.00 |
| C Greenan | BACS | - | 93.35 |
| | | | |
| Accounts Paid 3 May 2022 – 13 June 2022 | Cheque / SO / DD / BACS | VAT £ | Total £ |
| 06-05 M Worby | BACS | - | 418.00 |
| 25-05 Vodafone | DD | 2.91 | 17.44 |
| 30-05 South Suffolk Learning Trust | BACS | - | 30.00 |
| 30-05 C Greenan | BACS | - | 60.70 |
| 30-05 Hannah Glazin | BACS | - | 80.00 |
| 30-05 CAS IT Services | BACS | - | 287.50 |
| 30-05 SCC Pensons | BACS | - | 312.46 |
| 30-05 William Gladwell | BACS | - | 375.00 |
| 30-05 Mr Bean Entertainment | BACS | - | 425.00 |
| 30-05 Vertas | BACS | 87.68 | 526.08 |
| 30-05 C Greenan | BACS | - | 1,017.81 |
| 31-05 A Worby | BACS | - | 323.00 |
| 01-06 M Worby | BACS | - | 418.00 |
| 08-06 Hannah Glazin | BACS | - | 20.00 |
| 08-06 CAS Business Services | BACS | - | 49.00 |

Further accounts may be paid that reach the clerk before the date of the meeting

| Receipts 3 May 2022 – 13 June 2022 | Amount £ |
|------------------------------------|----------|
| 06-06 Interest | 3.97 |
| 06-06 Interest | 1.88 |
| | |
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|--------------------------------------|--|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--------------|
| COMMUNITY INFRASTRUCTURE LEVY | | 31/03/21 Actual | 30/04/21 Actual | 30/06/21 Actual | 30/09/21 Actual | 31/12/21 Actual | 31/03/22 Actual | Total |
| | | £ | £ | £ | £ | £ | £ | £ |
| CIL Receipts | | | 3,555.77 | | | 56,086.56 | | 59,642.33 |
| CIL Expenditure | | | | - | - | - | 18,812.00 | 18,812.00 |
| | | | | | | | | |
| Total | | | 3,555.77 | - | - | 56,086.56 | - 18,812.00 | 40,830.33 |
| | | | | | | | | |
| CIL Reserve | | 11,629.66 | 15,185.43 | 15,185.43 | 15,185.43 | 71,271.99 | 52,459.99 | 52,459.99 |
| | | | | | | | | |
| CIL Allocated | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| COMMUNITY INFRASTRUCTURE LEVY | | 31/03/22 Actual | 30/04/21 Actual | 30/06/21 Actual | 30/09/21 Actual | 31/12/21 Actual | 31/03/22 Actual | Total |
| | | £ | £ | £ | £ | £ | £ | £ |
| CIL Receipts | | | 56,086.56 | | | | | 56,086.56 |
| CIL Expenditure | | | | - | - | - | | - |
| | | | | | | | | |
| Total | | | 56,086.56 | - | - | - | - | 56,086.56 |
| | | | | | | | | |
| CIL Reserve | | 52,459.99 | 108,546.55 | 108,546.55 | 108,546.55 | 108,546.55 | 108,546.55 | |
| | | | | | | | | |
| CIL Allocated | | | | | | | | |
| | | | | | | | | |