**CLAYDON & WHITTON PARISH COUNCIL**   
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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 4th December 2023, 7.30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: C Cutler, P Avis, S Price. RFO: D Patel

**CHAIRPERSON**: Cllr C Studd

**Opening**

**01 – Apologies for absences**

Cllr Wells – Accepted.

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interest.

**03 – Minutes**

From 2nd of October – Accepted

Cllr D Patel to be changed to RFO.

**04 - Public Forum**

Member of church brought documentation asking that the land where Claydon church stands is given to the Parish Council to maintain. This was discussed that the church goes to the Church conservation trust and the land will be maintained by the Parish Council. No new burials. Clerk to contact Suffolk archives for list of burials and ownership and contact land registry for boundary walls. This was proposed by Cllr Avis with Cllr Price seconding. Clerk will wait for paperwork to be completed and details of ground maintenance from realise.

Parish Council raised to District Councillor Penny about the limited bus service in Claydon. District Councillor Penny has asked for a member of the Council to join the transport group, Cllr Cutler volunteered.

**05 – Emergency planning**

DC/23/01547 – Accepted – No comment.

Port one – Roundabout changes - the Parish Council accepts that Port one is attempting to deal with the roundabout, including that they’ve contacted Highways, about changing the road.

**Reports**

• District – Report received and filed - Cllr Whitehead, Cllr Penny – paper report received. Cozy home grant, certain houses could apply to get their insulation done, see Mid-Suffolk website for more details.

• SCC – Report received and filed - Cllr Chambers – 11 million to resurface residential roads has been given from the government. Library services consultation open to public (mobile library van), 1 million to be invested into investigating why so much flooding happened.

Suffolk Highways are preparing for the cold by preparing grit lorries and refilling grit bins.

• Community Centre – Report received and filed.

• Recreation ground – Revived via email and filed - 420 trees to be planted at the recreation ground. Quotes are being gathered for a new door for the changing rooms at the recreation ground. Recreation ground requested a donation of £5000 a fete on summer, this was agreed by the Council.

• Village hall – The toilets have been renewed.

• Finance – Start of precept discussions for January. Cllr Avis proposed that the Rfo investigates moving a sum of money into a high interest account for later projects, Cllr Price seconded. Council agreed for £25,000 to be ringfenced for future recreation ground and carpark repairs.

**06 – Feedback from police forum**

Cllr Wells is absent from meeting so could not feedback.

**07 – Community infrastructure**

* Allotment Improvement – Cllr Cutler is taking the lead on this.
* Recreation ground – Changing rooms to be updated, the recreation ground is getting quotes for improvements so the PC can donate.

£5000 was requested for the summer event.

* Double yellow lines – Following complaints about parking on Church Lane, the PC is investigating.

**08 – Double yellow lines**

Nothing further discussed.

**09 – Pre-school planning**

Cllr Avis and Cllr Price have agreed to contact Birkett’s to discuss the pre-school lease.

**10 – 30 minute parking sign**

Is on Highways list to be done.

**11 – Correspondence**

* Speeding through Old Ipswich road/Old Norwich Road and illegal access through bus gate.
* Claydon Church – discussed in public forum.
* Allotment contamination – has been cleaned up.
* Citizens advice donation - £250, Cllr Cutler proposes, Cllr Avis seconds.

**12 – Items for next meeting**

Meeting ended at 9:35pm