**CLAYDON & WHITTON PARISH COUNCIL**
 Clerk: Bethany Cutler

 Phone/Fax: 07887 459989

 E-mail: claydonandwhitton@gmail.com

 Website: [www.claydonandbarham.onesuffolk.net](http://www.claydonandbarham.onesuffolk.net)

MINUTES

CLAYDON AND WHITTON PLANNING AND FINANCE COUNCIL MEETING

Monday 12th June 2023, 7.30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: C Cutler, S Price, M Reach, S Wells

**CHAIRPERSON**: Cllr P Avis

**Opening**

**01 – Apologies for absences**

Cllr Studd absent. Accepted.

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interest.

**03 – Minutes**

None to approve as it was a planning and finance meeting.

**04 - Public Forum**

No public.

**05 – Claydon pre-school**

Clerk will ask for a draft lease from Suffolk County Council, Clerk will contact the Parish lawyers to look it over when it is received.

**06 – Planning matters**

DC/23/00976 - The Parish Council is worried that they will turn into permanent residences. Clerk will diaries to email Suffolk County council to check the residences.

DC/23/01661 – Accepted.

Cllr Price raises queries of Building of fences around a front lawn on York Road.

**Opening of Finance**

**07 – Internal audit**

Cllr whitehead has set up a system for the new RFO to follow.

Internal audit shared.

 **08 – Finance report**

Parish Council have agreed Cllr Avis has signed.

**09 – Purchase of 30mph speed stickers for residents**

Clerk waiting on a response from NALC on the legality of this.

**10 – RFO training**

Council agrees for Clerk to purchase training for the new RFO. Clerk will enquire to NALC about getting membership for councillors.

**11 – Clerk pension**

Clerk to join the pension scheme and not backdate it

**Extra items discussed**

Council agrees to paying Prettys’s lawyer’s fees for the land investigation, including who is trustee.

Clerk to contact Barham about who does their clock to ask if they would look at the village hall clock.

Clerk to ask for the key back from the Worby brothers.

**14 – Items for next meeting**

Adding a community infrastructure tab.

Recreation ground is considering another fair next year and need funding.

Recreation ground.

Meeting ended at 9:25pm