**CLAYDON & WHITTON PARISH COUNCIL**   
 Clerk: Bethany Cutler

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 22nd May 2023, 7.30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: C Cutler, S Price, M Reach, S Wells

**CHAIRPERSON**: Cllr C Studd

**Opening**

**01 – Apologies for absences**

Cllr Avis absent. Accepted.

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interest.

**03 – Minutes**

Previous AGM Parish meeting on 15th of May 2023 - Accepted

**04 - Public Forum**

No public.

**05 – Claydon pre-school**

No updates. Clerk will follow up. Clerk is to contact pre-school about lease.

**06 – Planning matters**

Discussed and agreed.

**07 – To receive and note the annual finance report**

Received at the AGM meeting on the 15th of May 2023.

**08 – Asset register**

Clerk to find out the owners/asset register in reference to the community centre. Clerk to check ownership of Claydon and Barham village hall. Clerk to contact Pretti’s about quote to find out the land owned by Claydon and Whitton Parish council.

**09 – Annual reports**

Chairman: Speech given.

Recreation ground: Accepted

District and Local MP: received at AGM (15/05/23): Accepted

Village hall: Accepted

Community centre: Accepted.

**10 – Correspondence**

Port one: Discussed.

20mph speed limit group: Clerk will ask for further information.

Insurance: Insurance has been renewed.

**11 - CLAYDON AND WHITTON STANDING ORDERS AND CODE OF CONDUCT REVIEW**

Clerk will email the councillors a copy of the standing orders. Standing orders to be looked at next meeting.

**12 – Purchase of 30mph bin stickers**

Clerk will investigate legality of purchasing the speeding stickers.

**13 – Previous agreed actions**

Tree acquisition: Tree’s acquired and planted.

Village hall clock: Clerk still searching for a horologist.

Highways: Cllr Studd to have a meeting on the 23rd of May with County councillor and Highway’s representative.

CCTV for recreation: No updates**.**

**14 – Items for next meeting**

Community centre.

Dates changed to 10th of July for next meeting.

Meeting ended at 8:30pm