**CLAYDON & WHITTON PARISH COUNCIL**   
 Clerk: Bethany Cutler

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL EXTRAORDINARY MEETING

Monday 3rd June 2024, 7.30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: C Cutler, S Price

RFO: D Patel

**CHAIRPERSON**: Cllr C Studd

**Opening**

**01 – Apologies for absences**

Cllr Avis and Cllr Wells – Accepted.

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interest.

**03 – AGAR review**

Internal Audit to be conducted by SALC. External Audit to be conducted by PK Littlejohn.

AGAR documents reviewed along with accounts and approved. Agreed to be submitted to Internal audit, proposed by Cllr Price and seconded by Cllr Cutler.

Accounting statements:

Precept: £30,360

Other income: £8,432

CIL receipt: £125,801

VAT recovered: £8,208

Questions raised about the worth of the assets in the village, such as the recreation ground, community centre, village hall etc and how to record this. Clerk to speak to SALC

Community bank account: £80,570

Business premium account Parish: £295,614

Business premium account Park: £25,357

Net balance from 31st of 3rd 2023: £401,541.

CIL expenditure:

Carried over: 169, 813

Total this year: 125,801

Total expenditure this year: 5834.45

Total retained: 289,779.70

Signed by Cllr Studd and Cllr Price

Document to be submitted to SALC to be internal audited.

CIL expenditure plans to be sent to SCC.

**04 – Risk assessment**

Risk assessment reviewed and updated. Cllr Studd proposed, and Cllr Price seconded.

**05 – Meeting dates**

15th of July – Planning and Finance

No August meeting

9th of September – Parish meeting

Meeting ended at 8:45pm