**CLAYDON & WHITTON PARISH COUNCIL**   
 Clerk: Bethany Cutler

Phone/Fax: 07887 459989

E-mail: claydonandwhitton@gmail.com

Website: [www.claydonandbarham.onesuffolk.net](http://www.claydonandbarham.onesuffolk.net)

MINUTES

CLAYDON AND WHITTON PLANNING AND FINANCE COUNCIL MEETING

Monday 18th November 2024, 7:30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: C Cutler, S Price, S Wells, P Avis, S Heald

RFO: D Patel

**CHAIRPERSON**: Cllr C Studd

**Opening**

**01 – Apologies for absences**

No absences

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interest.

**03 – Minutes**

Minutes from 14th of October – Accepted with a minor change made prior to meeting.

**04 - Public Forum**

No public.

**05 – Reports**

Suffolk County Council – Digital copy provided

District Council – No report expected

Police forum – There was no meeting for Cllr Wells to attend.

Recreation ground – The recreation plans to change the bank that they currently deal with to get better online banking.

Cllr Avis raises that due to Barham Parish Council’s decision to not fund the Claydon and Barham recreation ground in the future, he would like to add to the precept, upping the money Claydon and Whitton Parish Council donate to the recreation ground.

420 trees have been given to the recreation ground to be planted. It was suggested that Claydon Primary School, Claydon Scouts and the local football team were approached to help with this.

Community centre – Report received. The community centre is looking at the roof and sky lights to be repaired. They will be sending in a grant request when they have a quote and have had chance to approach businesses for help.

Village hall – The roof repairs have been done.

**06 – Claydon Pre-school**

There have been discussions between Cllr Wells and the preschool regarding rent, contracts and their future plans. Some funding is available for extending the building, but this depends on future need. PC expressed concerns about the site and the possible fire risks if the site had another building. Cllr Wells will continue liaising with them and SCC.

**07 – Planning matters**

DC/22/01274 Land to the East of Ely Road, Claydon – Discussed.

IP/24/00802/VC Land to the north of railway and east of Henley Road - Variation to reserved

Matters – No objections.

DC/24/04803 - Tall Trees, Church Lane, Claydon, Ipswich Suffolk – No Objections.

**08 – Correspondence**

Claydon Church – No response from Church yet.

Westerfield Quarry report – The Parish Council is concerned with the potential amount of lorry’s, flooding to the local area and traffic growth. The Parish Council is also concerned with due diligence of HGV routing, specifically if it comes through the Villages.

Traffic measures off Claydon roundabout – Highways was contacted, neither they nor Suffolk County Council put them in, there was an investigation, but no name was found before they were removed.

Flagship homes contact (Ely Road) – No update

Pay award – Cllr Cutler explained that there was a 5.5% increase in wages awarded by the government to Clerks and RFO. She was just confirming when this was from. PC agreed to award according to Local council advice.

**09 – Lorry and speed management**

Cllr Heald has created an action plan which the council agreed. He proposes that we gather support from companies who are using the road for their HGV’s above the weight limit. There were also concerns about use at night, speeding and anti-social noise and parking. Cllr Heald asked the Clerk to forward a letter to companies, asking for support to stop this and then explain the plans we are putting in place. There will also be letters sent to Suffolk trading standards, Highways assurance and SCC environmental. Getting a survey loop into the village to collect data was quoted as , £835 to get 3 sites. Once all information is collected, media campaign letters drop, magazine article and social media campaign will start.

**10 – Whitton realm**

Cllr Wells raises that he would like to have money put into Whitton rural as due to the HMO and new estate being built, there is significantly more traffic and people. The area could use investment. Specifically, the notice board is in dis-repair and overgrown, new signs are needed and there is fly tipping. It was suggested that the street cleaners also be contacted to ask if this route can be added to their current.

**11 – Projects**

Allotment land – no update

Double yellow lines – Clerk to ask Highways for implementation program

SID’s device – Waiting on approval for new post site.

Recreation ground, Earth cycle track – PC discussed that the dirt track was a good idea as a starting point to see how popular it was.

**12 – Finance**

Accounts report – Received and agreed.

Regarding VAT, if we instigate the work as a parish we can claim the VAT back, but if other entities do the work, they pay the bill, and we pay them back minus the VAT.

RFO requested for council to pay for a course with SLCC. Cllr Cutler proposed, Cllr Avis seconded. All agreed. Cllr Cutler will monitor and sign off.

Overtime – This will be claimed on a quarterly basis. Cllr Cutler oversees any overtime requests. Current overtime claim was agreed. Cllr Avis proposes, Cllr Cutler seconded, full Parish agree.

**13 – Street cleaning**

Time sheet, to be dropped off at Cllr Avis’s house. Clerk to contact the Worby brothers about Thurlstone lane and old Ipswich/Norwich Road and cleaning the weeds outside of the village hall.

**14 – Items for next meeting**

Bus shelter damage on Old Norwich Road

Precept Projects

Meeting ended at 9:25pm