



CLAYDON & WHITTON PARISH COUNCIL

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 7th July 2025, 7:30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon,
IP6 0DF

PRESENT: Cllrs: C Cutler, P Avis, S Price, G Cornish.

RFO: D Patel

CHAIRPERSON: Cllr C Studd

Opening

Clerk's resignation was accepted. Chairman thanked her for everything she has done.

01 – Apologies for absences

Apologies accepted for Cllr Wells and Cllr Heald.

Cllr Wells has been given a leave of absence until further notice.

02 – Declaration of interest and local non-pecuniary interests

No declaration of interest.

03 – Minutes

9th of June Parish Council minutes – Accepted

23rd of June Extraordinary Parish minutes – Accepted.

04 - Public Forum

Public rights of way officer has 106 money to resurface the Slade from Barham Church Lane to recreation ground. This will also become a bridleway. It was discussed and agreed that money was available for the walkway from the Carpark to the Earth cycle track. Recreation ground committee to decide the surfacing, clerk to forward when received.

05 – Reports

- SCC – Accepted - <https://www.chrischambers.uk/helpcentre>
Cllr Chambers was requested to get an update on the double yellow lines and the bus shelter.
Council raised concerns about the growing size of the dirt mounds at the waste disposal site.
- District – Accepted, see website.
- Police forum – No update
- Recreation ground –

- The Earth cycle track has been completed, the recreation ground would like to extend their thanks to the Parish Council for providing funding and NSK landscapes and Tru7 for the work they have done.
- The football pitch has had fresh dirt and grass seed put down to improve the quality.
- Maintenance to various play equipment has been done, including replacing the planks on the zipwire.
- It was suggested that the tree that was damaged and is now dying could be made into a wood sculpture.
- Community centre – No update as their previous meeting was cancelled.
- Village hall – The village hall is doing well with bookings.
- Estimated £4000 to replace the rails and curtains. There are increased cost due to unforeseen alterations, an upfront deposit is needed, full council in agreement with these costs, Cllr Cutler proposed and Cllr Cornish seconded of the money to be taken out of CIL.

06 – Claydon pre-school

No current update, the last correspondence was that the pre-school was waiting for their own solicitors to answer their questions.

07 – Planning matters

No planning matters

08 – Correspondence

- Land behind Community centre – Cllr Studd talked with the Headteacher of Claydon High School and the idea of creating a carpark behind the community centre was well received. The Parish Council was told to write a letter to the CEO of the trust who would pitch the idea to the trust body.
- Quoits field – Pothole has been filled in, thank you to UK potholes. Council is now just awaiting the invoice.
- Local Parishes Meeting regarding Port-one – There was discussion about a neighbourhood plan we are waiting for an update.

09 – Lorry and speed management

Nothing to update.

10 – Recreation ground projects

- Account change – Accounts have been changed.
- Gate access – Currently being costed, potential for £600 to be spent.
- Football pitch – Discussed in Reports section.

11 – Projects

- Update of allotment land – Mid-Suffolk have completed their land evaluation; the Parish Council should hear from them soon.

- SID's Device – Area on Claydon Church Lane request has been denied. Cllr Cornish has suggested approaching them about potential for a speed bump. Cllr Cutler to do this and look for an alternative site for the Sid's device.
- Claydon Church – No further movement regarding transfer of ownership to the Parish Council until 2026.
- Bus shelter – Old Ipswich Road – Clerk to re-check ownership.

12 – Street cleaning review

The new street cleaners have started very well. The area around the bottle bank has been cleared, and a report has been put in about boundaries. A bin has been put up at the recreation ground, the first one that was put in was the wrong size, however this has now been corrected. It has been raised that the bin area needs a slab placed under it, Cllr Avis has recommended NSK landscapes and Cllr Cornish has been given permission to seek a quote.

13 – Finance

- Accounts – The Worby's have had their final payment
- A new savings account with CCLA to be opened. £150k was to be transferred from the Parish Council account.
- CIL update – Accepted. The Earth Cycle track cost more than quoted and agreed. Cllr Curler proposed the increased costs and Cllr Studd seconded. Waiting on insurance payment for the clearance of the damaged bus shelter.
- Office allowance – It was agreed that the new clerk would be paid a £6 a week office allowance to cover office essentials. This has been offered to the RFO, who prefers to bill for her separate usage.
- Mansion house – All paid.

14 – Internal audit report

Cllr Cutler proposed, and Cllr Avis seconded, the Parish Council is happy with the results of the Internal audit. Clerk has already made amendments that were recommended.

15 – Items for next meeting

Grass verges along the side of the road.

Meeting closed at 9:17pm