**CLAYDON & WHITTON PARISH COUNCIL**   
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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 9th June 2025, 7:30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: G Cornish, S Heald, P Avis.

**CHAIRPERSON**: Cllr C Cutler

**Opening**

**01 – Apologies for absences**

Apologies accepted for Cllr Wells, Cllr Price, Cllr Studd and RFO Patel

Cllr Wells has been given a leave of absence until further notice.

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interests.

**03 – Minutes**

Minutes from 19th of May AGAR meeting – Accepted

Minutes from 12th of May Parish meeting – Accepted

**04 - Public Forum**

Member of the public 01 has raised about issues that they are having with parking outside of their house and on the narrow road, that is regularly causing issues with emergency services trying to get their house. Councillors have recommended reporting obstructive parking as anti-social behaviour on the police portal and also to contact the community liaison officer, the Clerk will pass on the details and contact the liaison officer herself too.

**05 – Reports**

* SCC – Accepted - <https://www.chrischambers.uk/helpcentre>

Cllr Chambers updated that the ANPR camera is being escalated as was supposed to be in place in July.

There will be a waste composition analysis being done. This will be a van that is following the waste lorry that may select a bin to empty and analyse.

* District – Accepted

Discussion around Devolution and lower tier councils. Cllrs Cutler and Cornish fedback about the meeting they attended regarding this. Cllr Penny talked about the recycling schemes and some trials being held at Needham Market and Coddenham regarding recycling electrical items. It was advised that glass banks will go as this will no longer be needed under new plans.

* Police forum – No update
* Recreation ground –
* Topsoil has been spread on the football pitch and grass seeds have been planted.
* The Earth mound cycle track is going well, the tract is starting to be shaped, and Cllr Studd has recommended a company that is going to add a protective layer to keep it in use. The recreation ground is going to use them.
* The planks on the zipwire base have been replaced.
* The grass has been cut by NSK landscape and Cllr Avis praised their work.
* The metal drum in the playground has been vandalised and is now unusable, Cllr Avis has put forward a repair cost of £300 or a replacement cost of £600. Cllr Heald suggested that the vandalism was reported to the police.
* Community centre – Cllr Cutler updated the council that a new café should be opening at the end of July. The new company will be extending their hours and making food available at events that are run at the community centre. They are also refurbishing the café area.
* Village hall – The grant forms for the curtains, flooring and outside area have been agreed by the Council, Cllr Cutler proposed and Cllr Avis seconds. It was explained that the company selected will need a deposit in order to start making the curtains. This was also agreed. We await the invoice.

**06 – Claydon pre-school**

Cllr Cutler has updated the council that the answers to our questions on the lease have been answered by SCC and that she had been ready to present the lease to council for approval, however the preschool themselves have had questions, so progress is on hold until further notice.

**07 – Planning matters**

* Port-One - DC/25/02108 - Discharge of Conditions Application for DC/22/06288 - Conditions 14 (Signalised Access), 15 (A14 Junction 52 Roundabout). 17 (Estate Roads and Footpaths), 48 (Signalised Access and 49 (A14 Junction 52 Roundabout) –

This was discussed with district councillors as there were so many discharges of conditions that it was too difficult to respond. From what we could see, the planning in regard to Claydon was for new signs. The meeting held at Port One was shared with district councillors who assured us that no plans have been submitted regarding the roundabout or slip roads.

* Temporary Footpath & Bridleway Closure -Barham BR19, BR9X & FP8 and Claydon FP13 - 07/07/2025 –

It was explained by district councillors that this planning was to do with resurfacing of the Slade to make it suitable for cyclists.

**08 – Correspondence**

* Old Papermill Lane – Parking – Discussed in public forum.
* Quoits field – Pothole quotes – Following discussion of the two quotes, the Council has agreed to UK potholes quote, Cllr Heald proposed, and Cllr Avis seconded.
* Naming of road off Ely Road – Councillors have suggested that the roads be named after notable Cathedrals as that is the theme for roads in the surrounding area.

**09 – Lorry and speed management**

Nothing to update.

**10 – Recreation ground projects**

* Account change – Not discussed
* Transfer of money to different account – Not discussed.
* Gate access – The recreation ground is investigating costing whilst exploring rights of way.
* Football pitch – Discussed in report section.

**11 – Projects**

* Update of allotment land – No update as of yet. Cllr Cutler requested a quote for a lease costing and purchase to show value for money.
* SID’s Device – Still in discussion with Highways for appropriate location on Claydon Church Lane.
* Claydon Church – No update
* Bus shelter – Clerk has applied for a replacement bus shelter from SCC.

**12 – Street cleaning review**

The contract has been received and signed. It was discussed and agreed that extended hours were acceptable for worse areas until a routine was established. Up to a total contract cost of £10,000 for 12 months. Cllr Cornish proposed, Cllr Avis seconded. The Council has agreed to set up a WhatsApp group to monitor, consisting of Cllr Cornish, Cllr Avis and Cllr Cutler. Cllr Cornish has found a lockable bin for the street cleaners from Mid-Suffolk Council at a cost of £270 per annum. Clerk to investigate the ownership of the land near the bottle banks to see if the bin could be placed there, if not then the recreation ground.

**13 – Finance**

* Accounts report – Spreadsheet of accounts accepted
* CIL update – RFO not present
* Overtime – RFO Patel has put in for 15 hours of overtime and the Clerk has put in 10 hours of overtime, this was granted, Cllr Cutler proposed, and Cllr Avis seconded.
* Mansion house – The Parish Council holds the money for the community for the delivery of the Intouch and the volunteers who deliver decide where the money goes in the community, Co-ordinates believe that part of the money should go to the good neighbourhood scheme and the other part to the recreation ground. More discussion at next meeting.

**14 – Items for next meeting**

Office allowance, previously discussed in January.

Mansion house – Staying on agenda

Allotments

Consultation for scheme at Whitton, sending letters and recruiting another Cllr

Meeting closed at 9:30pm