**CLAYDON & WHITTON PARISH COUNCIL**
 Clerk: Bethany Cutler

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 14th April 2025, 7:30pm held at Claydon and Barham Village Hall, Norwich Road, Claydon, IP6 0DF

**PRESENT**: Cllrs: C Cutler, S Heald, S Price.

**CHAIRPERSON**: Cllr C Studd

**Opening**

**01 – Apologies for absences**

Apologies accepted for Cllr Wells, Cllr Cornish, Cllr Avis and RFO Patel

Cllr Wells has been given a leave of absence until further notice.

**02 – Declaration of interest and local non-pecuniary interests**

No declaration of interest.

**03 – Minutes**

Minutes from 10th of March – Accepted.

**04 - Public Forum**

No members of the public

**05 – Reports**

* SCC – Accepted - <https://www.chrischambers.uk/helpcentre>
* District – Accepted

Matters raised with Cllr Chambers, Cllr Whitehead and Cllr Penny

* Cllr Studd asked about an update on the carpark for community centre, this is currently on hold due to DFE discussions about the school.
* Cllr Studd asked for update on the streetlights on the roundabout. Advised that junction is due improvements so will be done at the same time. Timescale was asked for, not provided at the moment.
* Cllr Heald asked for an update regarding the proposed diversion of traffic through Claydon and discussed the road capability. Cllr Chambers will get an update.
* Cllr Heald wanted it confirmed that a lorry management plan was to be put in place due to the expansion of the quarry in Barham.
* Police forum – No update
* Recreation ground –
* The BMX track has been started by NSK landscapes.
* 98% of the tree stakes have been cut and are ready for tree planting and a few of the trees have already gone in
* CCTV is in and working.
* Costing is being sought to put a gate at the recreation ground.
* Community centre –Cllr Cutler explained how discussions fell apart with previous café owner. The centre has already been approached by 6 different café businesses to replace the last. The community centre committee are interviewing to find the best fit for the village.
* Village hall –
* The floor outside is to be replaced.
* New curtains for the stage are being looked into.
* Pointing of the wall in the courtyard is going ahead.
* Grant form was requested from the PC.

**06 – Claydon pre-school**

Cllr Cutler advised that communication is still open. Currently waiting on amendments that were suggested for the lease.

**07 – Planning matters**

No planning matters

**08 – Correspondence**

* Brave Futures, local independent children's charity donation – Clerk to get details regarding, where they are based and how many in the area they have helped.
* Neighbourhood plan meeting – Nothing to report.
* Bus shelter – Ipswich Road – The debris is to be cleared by NSK landscape, proposed by Cllr Cutler, Cllr Heald Seconds, agreed by all Cllrs.

**09 – Lorry and speed management**

Nothing to update.

Clerk was asked to speak to Highways to confirm the 7 tonne limit on HA lorries and trailers

**10 – Recreation ground projects**

* Account change - Done
* Transfer of money to different account - Done
* CCTV – Proposal and grant form to be forthcoming to install the required technology to make the CCTV WI-FI accessible.
* Gate access – Currently being costed, potential for £600 to be spent.
* Football pitch – The recreation ground is having a meeting to discuss improvements.

**11 – Projects**

* Update of allotment land – Idea proposed by Cllr Studd to instead lease the land off Mid-Suffolk, clerk has been asked to approach Mid-Suffolk with this proposal with question of how much it would cost and would they improve the land. however, if option is not available the Parish council has agreed to buy it.
* Double yellow lines – No update.
* SID’s Device – Still in discussion with Highways for appropriate location on Station Road and Claydon Church Lane.
* Claydon Church – No further movement regarding transfer of ownership to the Parish Council until 2026.
* Bus shelter – Old Ipswich Road – Clerk to re-check ownership.

**12 – Street cleaning review**

Clerk has been contacted by several companies, copies of the contact have been sent to them, and the Council is awaiting quotations.

**13 – Finance**

* Accounts report – Spreadsheet of accounts accepted

-Community Bank Account £16,081.69

-CIL Parish reserve Acc 1 £259,919.16

-CIL Parish reserve Acc 2 £80,532.66

* CIL update – Accepted.

**14 – General policies**

* Privacy notice – Agreed
* Retention of documents policy – Agreed

**15 – Items for next meeting**

New policies for consideration

Meeting closed at 9:00pm