 **CLAYDON & WHITTON PARISH COUNCIL**   
 Acting Parish Clerk: Bethany Cutler

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Claydon and Whitton Planning and Finance on Monday 15th of July 2024 commencing at 8pm at Claydon and Barham Village Hall, Norwich Road,

Claydon, IP6 0DF

AGENDA of PLANNING AND FINANCE COUNCIL MEETING

|  |  |  |
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| PC-15-07-24 | OPENING |  |
| 01 | APOLOGIES FOR ABSENCE  To receive and agree any apologies | CHAIR/  CLERK |
| 02 | DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS   * To receive declarations of pecuniary and local non-pecuniary interest(s) in items on the agenda and their nature inc. gifts of hospitality exceeding £25   To receive requests for dispensations | ALL |
| 03 | MINUTES   * Minutes of the 4th of March 2024 planning and finance * Minutes from the 3rd of June 2024 AGAR | ALL |
| 04 | PUBLIC FORUM |  |
| 05 | REPORTS   * SCC * District Cllr |  |
| 06 | CLAYDON PRE-SCHOOL   * Renewing the pre-school lease with Claydon Preschool and Suffolk County Council- Update from Cllr Wells | Cllr  Wells |
| 07 | PLANNING MATTERS  DC/24/01993 - Erection of single storey rear extension (following demolition of existing) and replacement roof to garden room. – Granted | CLERK/  ALL |
| 08 | CORRESPONDENSE   * Dog Bins * Grass verge * Lorry traffic on Station Road * Police surgery * Painting of Barham & Claydon village signs * Donation to scouts * Grant from Community centre * Village hall roof | CLERK/ALL |
| 09 | POLICY REVIEW   * Adoption of internal control policy * Adoption of internal banking policy * Review of retention documents policy * Review of financial regulations * Review of internal/external auditors’ comments * Confirm Clerk as data protection officer | ALL |
| 10 | ASSET REGISTER   * Update of allotment land | CLERK |
| 11 | SIDs DEVICE UPDATE | Cllr Cutler |
| 12 | FINANCE REPORT   * Audit report | ALL |
| 13 | ITEMS FOR NEXT MEETING | ALL |

NEXT MEETING DATES:

PARISH:

PLANNING AND FINANCE: