



CLAYDON & WHITTON PARISH COUNCIL

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MINUTES

CLAYDON AND WHITTON PARISH COUNCIL MEETING

Monday 9 March 2020, 7.30pm held at Claydon and Barham Village Hall, 8 Norwich Road, Claydon, IP6 0DF

PRESENT: Cllrs P Avis, G Cornish, C Cutler, S Price, J Whitehead

CHAIRPERSON: Cllr C Studd

IN ATTENDANCE: County Cllr J Field, District Cllr T Passmore, C Greenan (clerk) and two members of the public

03/20/01. Opening

Councillor Studd opened the meeting.

03/20/02. Public Forum

A member of the public highlighted that there is a new planning application for the end of Exeter Road, although the advertisement has been placed outside 43 Exeter Road.

03/20/03. Apologies

None

03/20/04. Declarations of Interest

None

03/20/05. To receive the minutes of the meeting held 13th January 2020

The minutes of the meetings were approved and signed as a correct record.

03/20/06. Report on Actions From Previous Minutes

- a) Emergency Radio Licence invoice
The cheque is included for councillors to sign.
- b) Application to JW / TP MSDC Locality Fund for swift box funding and buy swift boxes
Application submitted, approved, and funds will be allocated soon. Swift boxes will be ordered by 'Claydon Swifts' in the next couple of weeks.

So signed by the Chairman _____ Date _____

- c) Investigate further the use of the bin on Station Road.
The bin is well used on Station Road, and it would be beneficial if this were a larger size to accommodate more litter.
- d) Ensure that negotiated street cleaning work by SCC Highways is entered into In Touch
This was entered into In Touch, but the work has still not been completed by SCC Highways.
- e) Liaise with TP regarding the issue with the PCSO / PC
Cllr Passmore continues to work on this issue. He has a meeting with the Chief Constable in the next week regarding both Claydon, Barham and Great Blakenham and another interested party and will feed back following this meeting.

03/20/07. Correspondence

- a) SALC Mid Suffolk Area Forum 17-03-20 7pm at SALC offices.
Cllr Studd will attend. Cllr Cornish will substitute if Cllr Studd is unavailable.
- b) MSDC Community Governance Review.
Any Parish may request a governance review and councillors remain interested in continuing discussions regarding merging Claydon and Whitton and Barham Parish Councils. At present, the precept levels for both parishes are very similar.
- c) Two emails from residents regarding Northern Bypass
Cllr Passmore will attend the MP's Action Brief, which will examine future options. One idea under discussion is a variable speed limit, which could run from the A140 to the A12 at Seven Hills.
- d) Email from Community First Responders thanking the Parish Council for their donation
This item of correspondence was noted.
- e) Email from resident regarding horse droppings disposed of in ditches
The clerk was requested to enter a reminder about not fly tipping in ditches into the In Touch report.
- f) Email from Suffolk County Council regarding Civil Parking Enforcement Order in preparation for 06-04-20.
Cllrs welcomed Civil Parking Enforcement. They felt that once this is operational, the Parish Council should make contact to highlight areas in Claydon that should be checked.

03/20/08. Questions on Written Reports

a) **County Councillor**

Cllr Field's report was noted and is attached in the minute book.

Cllr Price requested an update on the lamp on SCC Reporting that is out of order, but does not have a number. Cllr Field responded that if the lamp does not have a number, this is likely to be unknown to SCC Reporting. The clerk was requested to continue investigating.

Cllr Field was asked about the current over-subscription at Claydon High School and how this would fit with the proposed new developments in Claydon and Barham. Cllr Field

noted that there are currently children from Ipswich attending Claydon High School who would not get places in future if more local children are allocated places.

b) **District Councillors**

Cllrs Passmore and Whitehead's report was noted and is attached in the minute book.

Cllr Whitehead highlighted that Planning Enforcement work would be moving back into the Planning Team and will have revised procedures by the end of March.

Cllr Passmore highlighted the proposal from the Police and Crime Commissioner for the precept to be increased by £10 a year for a Band D property, to provide an additional 190 – 200 officers over the next three years. These officers would be expected to have a focus on increased visibility and dealing with low level crime.

Cllr Passmore also informed the meeting that Suffolk Constabulary have detailed plans in the event of Coronavirus requiring enhanced policing.

The Police and Crime Commissioner election is due to take place in May but this may be postponed in the light of the Coronavirus epidemic.

If the Police Headquarters in Martlesham is sold, the funds from this will be put back into Suffolk Constabulary. There will always be a headquarters in Ipswich, but there may be some dispersal, such as the joint Police and Fire Station in Stowmarket, which should be going ahead in the near future.

c) **Village Hall Management Committee**

The Village Hall Management Committee's report was noted and is attached in the minute book.

i. Community defibrillator

Funding for the community defibrillator has been obtained from Mid Suffolk District Council.

ii. Village Hall clock

Cllr Price reported that the Village Hall Management Committee were considering the survey.

d) **Recreation Ground Management Committee**

The Recreation Ground Management Committee's report was noted and is attached in the minute book.

The bollards continue to threaten the safety of pedestrians and vehicles and are clearly not fit for purpose. Both the Chair and the Clerk have raised this issue on several occasions with Concertus and not received a proper response. The Clerk was requested to continue to chase SCC and to copy in John Field to any correspondence sent.

e) **Community Centre**

No report was supplied by the Community Centre.

Following the letter sent to the Community Centre, outlining the concerns of Parish Councillors regarding proper functioning of the Community Centre board, Cllr Studd has been informed that the Parish Council will receive a response in the next couple of weeks.

03/20/09. Planning and Amenities Report

- a) To receive the draft minutes of the meeting held 20th January 2020
The minutes were received and are attached in the minute book.
- b) Decision Report
The Decision Report was noted and is attached in the minute book.
- c) Snoasis
Cllr Studd continues to attend meetings of the Snoasis Planning Group when they are arranged, but they are frequently cancelled. Reserved matters remain to be resolved.

03/20/10. Finance Report

- a) To confirm that MSDC have received precept form for £41,360.00 for 2020/21
MSDC have received the form and have sent confirmation of their receipt to the clerk.
- b) To note and approve the balance of accounts as at 26 February 2020:
 - a. - Community account: £76,100.99
 - b. - Business Premium Account 1: £916.52
 - c. - Business Premium Account 2: £817.92The balances were noted.
- c) To note and approve:
 - the accounts awaiting payment
 - the receipts allocated since the last meeting

The accounts awaiting payment and the receipts allocated were noted and approved and are attached in the minute book.

- d) To note the Budgetary Control Report
The report was noted and is attached in the minute book.
- e) To confirm arrangements for the internal audit
Parish Councillors agreed to ask Alan Baldry to conduct the internal audit as he has done previously.
- f) To note the external audit report and consider recommendations
The external audit report for 2018/19 was noted.

Councillors considered the recommendation that Claydon and Whitton Parish Council failed to meet the date for the Common Inspection Period. Parish Councillors have planned to ensure that the Common Inspection Period is met for the accounts in 2019/20 as they will be approved at an earlier meeting.

03/20/11. To discuss and resolve on the membership for the Finance Committee and the Planning Committee

It was proposed and seconded that Cllr Whitehead resign from the Planning Committee and be recommended as Chair of the Finance Committee. This was passed unanimously.

03/20/12. To discuss recent developments regarding travel and transport

a) Ipswich Northern Route outcome

This was considered under item 03-20-07

b) Air pollution in Ipswich

Parish Councillors discussed the Bury Road Park and Ride site and felt that it may be helpful to reopen this as a Park and Ride in light of the air pollution in Ipswich.

However, Cllr Field informed the meeting that the current leaseholder has the lease for seven years.

Cllr Field also reported that the Climate Change Working Party had been discussing electric buses, that could be similar to the current buses.

c) Old Norwich Road mention in EADT article

Parish Councillors were very concerned about the mention of reopening the Old Norwich Road in the EADT article, but felt that this was only speculation at this point.

Parish Councillors were very clear that they would strongly oppose any move to reopen the Old Norwich Road.

d) Letter to Suffolk County Council regarding bus routes

Parish Councillors noted and approved the letter drafted by the Transport Representative.

03/20/13. To discuss and consider improvements to the allotment area in Claydon

Parish Councillors agreed to investigate the possibility of a grant from MSDC to carry out some work at the allotments, where the ditch needs clearing to improve drainage.

03/20/14. To discuss problems with speeding vehicles on Station Road

Cllr Studd has requested a speed trap on Station Road.

03/20/15. Items for next agenda