



## CLAYDON & WHITTON PARISH COUNCIL

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### MINUTES

#### CLAYDON AND WHITTON EXTRAORDINARY PARISH COUNCIL MEETING

Monday 16 November 2020, 6.15pm held Via Zoom

**PRESENT:** Cllrs P Avis, G Cornish, C Cutler, S Price, J Whitehead, S Wells

**CHAIRPERSON:** Cllr C Studd

**IN ATTENDANCE:** County Cllr J Field, District Cllr Tim Passmore, C Greenan (clerk) and four members of the public

**11-20-01. Opening**

Councillor Studd opened the meeting.

**11-20-02. Public Forum**

One member of the public highlighted that the planning application for Exeter Road has been approved and that the Joint Local Plan is open for consultation until 24<sup>th</sup> December.

**11-20-03. Apologies for absence**

None

**11-20-04. Declaration of interest and local non-pecuniary interests.**

None

**11-20-05. To receive the minutes of the meeting held 26<sup>th</sup> October 2020**

The minutes were approved and will be signed as a correct record.

**11-20-06. Village PCSO**

Cllr Passmore briefed councillors on the possibility of a PCSO.

A police officer would not be operationally possible to obtain from Suffolk Constabulary.

The cost of a PCSO could be shared between a number of parishes. Claydon and Whitton Parish Council are potentially investigating joining with Barham and Great Blakenham Parish Councils. Cllr Passmore felt that Henley Parish Council may also be interested in joining with the two

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So signed by the Chairman \_\_\_\_\_ Date \_\_\_\_\_

parishes. The cost would be fixed at £37k per year. A car would be extra and Suffolk Constabulary are considering electrifying the fleet.

Cllr Passmore outlined the advantages of a PCSO.

PCSO hours are now increasingly flexible, so that shift patterns can be agreed with the PCSO and working in partnership is encouraged.

Councillors had the opportunity to ask questions about how this would work.

Councillors discussed how a PCSO would be budgeted for and a decision would need to be made at the January meeting in order to submit the precept to Mid Suffolk District Council in time. However, councillors also felt that it would be essential that Barham and Great Blakenham were also involved in order to make this affordable and that this could possibly be organised based on electorate numbers in each parish.

Parish Councillors agreed to defer a decision on the PCSO until the Parish Council meeting in January, after Cllr Passmore has met with Great Blakenham Parish Council. It was agreed that Cllr Studd would have an informal conversation with the Chairperson of Great Blakenham Parish Council in the meantime to understand their thoughts on this issue.

#### **11-20-07. Recreation Ground**

##### **a. Land Ownership**

The residents of 26 Exeter Road approached the Recreation Ground Management Committee as the actual length of the garden is not correct from their land registry drawings. Cllr Whitehead had done some research on this and some measurements and it appears that the back garden is between 5 – 6 foot shorter than the drawn plans indicate. The previous owner told the current owners that he asked for the fence to be closer to the house than the boundary as the previous resident did not want to deal with the issue of the slope on the land and the trees.

The owners of 26 Exeter Road engaged Steve Roper Land Consultants to provide some support on this issue and he has suggested that the length of the garden should be 30ft to allow for the average of the drawing measurements to move the fence back 5ft 8 inches. There is currently 20ft of shrubbery between the fence and the Recreation Ground and the owners of 26 Exeter Road pledged to ensure that any damage to shrubbery or trees would be rectified.

This is the only property that has a back garden onto the Recreation Ground as the other houses face onto the Recreation Ground. There are no other problems with boundary fences as every other house faces onto the highway, which becomes the boundary.

As this is putting right a fault, councillors agreed that this should go ahead in principle. Councillors asked that the owners of 26 Exeter Road instruct their boundary surveyor to draw up a written proposal that the Parish Council could agree to at their next meeting.

##### **b. Car Park**

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So signed by the Chairman \_\_\_\_\_ Date \_\_\_\_\_

There are currently five bollards out of 36 that are broken and they seem to continue to break.

Concertus' suppliers have agreed to provide replacement bollards for the ones that have broken, but there is no arrangement for them to be fitted. Councillors are also concerned that all of the bollards are not fit for purpose and they all need replacing.

Councillors agreed to seek legal advice on this issue and the clerk was asked to pursue this. These problems have been flagged right from as soon as the car park was finished and Concertus have been kept informed.

**11-20-08. Finance Report**

To note and approve:

- the accounts awaiting payment
- accounts paid since the last meeting
- the receipts allocated since the last meeting

These were noted and unanimously approved. The clerk added a payment to Viking for £84.52, which was also unanimously approved.

**11-20-09. Items for next meeting**

- Neighbourhood Watch

**11-20-10. Dates of next meetings:**

- Parish Council: 18 January 2021
- Finance Committee: 11 January 2021
- Planning Committee: 30 November 2020

The meeting closed at 19:50

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So signed by the Chairman \_\_\_\_\_ Date \_\_\_\_\_